**USU Undergraduate Application FAQ**

Step #1: Visit **applynow.usu.edu** and create an account

* If you have already created an account for an event on campus (campus tour, preview day, open house registration, etc.), use the same login information you used to register for the event
  + If you STARTED taking CE classes in Fall 2016, you will have an account
  + If you STARTED taking CE classes between Fall 2017 to now, you need to create a new account
* Use whatever email you will check most often and that you can access after high school ends. **Don’t use your school issued email.**
* If you are still in high school, you are considered a ‘New Freshman’ Student regardless of if you have taken concurrent enrollment courses.

Step #2: Start the “New Undergraduate Application”

* You can save and exit at any time if you need to – for example if you do not know your social security number
* Start Term: Fall 2021
  + Even if you are planning to serve in the military, go on a church service mission, or take a break from going to school for any reason after high school, you will want to apply for Fall 2021. You can always defer your admission and scholarships after you are accepted!
* Complete all fields with a red asterisk
  + Personal Information
    - Double check that all of your information is correct. This is how USU Admissions will contact you for admissions, scholarships, and any updates you will need to know before starting school
  + Demographic information
    - Providing ***legacy*** information DOES NOT mean you will be automatically considered for the Resident Alumni Legacy Scholarship. You will apply for this separately at usu.edu/legacy
  + Citizenship
    - If you are a U.S. resident, you will need your Social Security Number to complete this application
    - If you are a permanent resident, you will need your Social Security Number and your Alien Registration Number
    - If you are undocumented, indicate so and will ask for nothing
    - Utah Residents who want to be considered a resident for tuition purposes must prove their residency status. You can do this by indicating you have been in Utah for the last 12 months and provide your driver’s license number. **Do not submit your application until you have entered this information into the application.**
    - You can indicate that you were in high school for the last 36 months if that applies to you. Just use the school start date from 36 months (3 years) previous for the Activity Start Date and leave the Activity End Date blank.
  + Academic History
    - Most Recent High School Attended
      * Search for your high school. If it comes up, select your school from the list.
      * You will not need to type in the school name and address UNLESS you cannot find your school by searching.
      * Transcript Authorization
        + By selecting ‘yes’, you are allowing USU to get your most recent high school transcript from the state records. If we cannot retrieve your transcripts, we will notify you via email to send us your transcripts.
    - College/University Credit
      * If you have taken USU CE courses and do not have any other college experience, indicate that you have attended USU previously. List the last time you took a CE class and type in your A# when asked.
      * If you have taken CE courses from any other institution, indicate which college or university and select that you will be transferring credits.
    - Academic Additions
      * If you have sent your transcripts, identification documents, test scores, or other documentation prior to applying, please indicate so. This helps us find your documents in our system.
  + Planned Course of Study
    - Anticipated Entry Term
      * Even if you are planning to serve in the military, go on a church service mission, or take a break from going to school for any reason after high school, you will want to apply for Fall 2021. You can always defer your admission and scholarships after you are accepted!
    - Admit Type
      * If you are still in high school, you are considered a ‘New Freshman’ Student regardless of if you have taken concurrent enrollment courses.
    - Are you planning on submitting ACT or SAT test scores?
      * Let us know if you are planning to submit an ACT or SAT score for either Admissions or Scholarship purposes. Remember, while your test scores are not required for admission, we will need your ACT or SAT scores for academic scholarship consideration and select programs.
    - If you have a hard time finding a specific degree, it might be listed under a different name than you think. Visit **usu.edu/degrees** to find out which degree you are looking for.
      * If you select Undeclared/Exploratory, you will need to pick a general focus area to start out. Read the descriptions to find something that sounds interesting to you!
    - Each campus/center at USU has a different set of programs associated with it. Depending on which campus you have listed will determine which degrees and programs are listed.
  + Certify and Submit
    - Once you complete the application, you will be directed to a payment page to submit the $50 non-refundable application fee. You have to pay the $50 application fee in order to submit your application.
    - USU Concurrent Enrollment Students will use their A# as the promo code to waive the undergraduate application fee. Make sure to complete the billing information in order for the promo code to go through.
  + Supplemental Items
    - You must submit supplemental items, high school transcripts and ACT/SAT test scores, after submitting your application. You can turn these in by:
      * Mailing them in
      * Online submission
        + Your ACT/SAT scores should be on the transcript, but if they are not you will have to request them through college board or ACT

If you have any questions, contact [admit@usu.edu](mailto:admit@usu.edu) or [Kaelyn.loveless@usu.edu](mailto:Kaelyn.loveless@usu.edu)